

NORTHWEST JERSEY ASSOCIATION OF THE DEAF, INC.

Board of Trustees

BY-LAWS

Organized: June, 1987 Incorporated: December 5, 1991

Approved at St. Dunstan's Episcopal Church, Succasunna, NJ: June 10, 1988

Revisions Approved at St. Dunstan's Episcopal Church, Succasunna, NJ: February 8, 1991

2nd VP Added - Approved at St. Peter's Episcopal Church, Mountain Lakes, NJ: September 9, 2000

Donation Rules - Approved at St. Peter's Episcopal Church, Mountain Lakes, NJ: January 12, 2002

Revisions Approved at St. Peter's Episcopal Church, Mountain Lakes, NJ: January 9, 2010

Approved at St Peter's Episcopal Church, Mountain Lakes, NJ: November 12, 2011

ARTICLE I - Name

This organization shall be known as the Northwest Jersey Association of the Deaf, Incorporated, otherwise abbreviated as NWJAD, Inc.

ARTICLE II - Objective

The objective of this organization is to raise funds in support of the Deaf community, such as but not to be limited to recreation, education, workshops, events, and Bonnie's Kiddie Korner.

ARTICLE III - Membership

Section 1: NWJAD, Inc. shall have no members. The trustees shall have all powers and duties to conduct the business and activities of NWJAD, Inc.

ARTICLE IV - Board of Trustees

Section 1: Trustees will be selected on a non-discriminatory basis without regard to race, sex, religion, or sexual orientation. Trustees for all offices shall be residents of the state of New Jersey and at least twenty-one (21) years of age. Further, candidates for the office of President, Vice President, and Treasurer shall be Deaf or hard of hearing.

Section 2: Number: The board of trustees shall consist of not less than 3 but no more than 7 persons.

Section 3: Election: The initial trustees will be selected by vote of NWJAD, Inc. members who are current as of January 2010. All successor trustees shall be chosen by the trustees bi-annually, and shall serve for a staggered term of two years each and/or until their successors are elected and qualified.

Section 4: Duties and Powers: The board of trustees shall have all powers and authority necessary for the management of the business, property and affairs of NWJAD, Inc. The board of trustees shall make all decisions regarding donations, and shall never authorize donations to individuals.

Section 5: Resignation and Removal: In the case of a resignation or vacancy, the remaining members of the board of trustees shall recommend a successor to the unexpired term, who must be approved by a majority of the remaining board. Resignation must be given in writing to the board of trustees.

Any board of trustee member may be removed, with cause, by a vote of two-thirds (2/3) of the remaining Board after thirty (30) days written notice of the removal action has been given with the specific reason(s) for removal stated.

Section 6: Committees: The board of trustees may create ad-hoc committees as deemed necessary for promoting the purposes of the NWJAD, Inc. Committee members need not be trustees. All committee appointments shall be subject to the approval of the board of trustees, and shall serve at the pleasure of the board of trustees.

Section 7: Persons who are not trustees will not have the power to bind NWJAD, Inc. to any agreement.

Section 8: Meetings and Communications: The board of trustees shall meet in person or communicate via videophone or email as frequently as is necessary or when there is Northwest Jersey Association of the Deaf, Inc. business to discuss or decide.

ARTICLE V - Board of Trustees

Section 1: The Board of trustees of the NWJAD, Inc. shall be comprised of President, Vice President, Treasurer, and a maximum of four (4) other trustees.

ARTICLE VI - Duties

Section 1: The President:

- a) Conducts meetings of the board of trustees.
- b) Serves as the official spokesperson for the board of trustees.
- c) Appoints (with the approval by majority vote of the other trustees) any and all committee members.
- d) President shall not serve as president on the board of any other organization.

Section 2: The Vice President:

- a) Shall fulfill the duties of the president when the president is, for any reason, unable to perform his/her duties.

Section 3: The Treasurer:

- a) Shall have the custody of all monies and securities belonging to NWJAD, Inc., shall keep an account of all monies received, shall give prompt receipts for the same, and shall make audited reports as to the condition of finances of NWJAD, Inc. when called upon to do so by the board of trustees.
- b) Shall collect all proceeds from any person or committee in charge of fund raising, and shall receive all proceeds from any NWJAD, Inc. sponsored events.
- c) Responsible for filing of all financial reports.

ARTICLE VII - Use of Funds

In accordance with tax exemption laws of the State of New Jersey, no profits shall go to any board of trustee or committee member.

ARTICLE VIII - Amendment of By-Laws

These by-laws may be amended at a meeting of the NWJAD, Inc. current trustees and trustees emeritus by two-thirds (2/3) vote, provided that the amendment has been submitted ninety days in advance to all current and emeritus trustees. Voting may be conducted in person or via phone or email. If a two-thirds (2/3) majority vote is not achieved, the proposed amendment is void.

ARTICLE IX - Dissolution

Upon the affirmative approval by a two-thirds (2/3) vote of the current and emeritus trustees of NWJAD, Inc., the organization shall dissolve, after payment of all its liabilities, dispose of all the assets of the NWJAD, Inc. exclusively for the purpose and in such manner or to such an organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify for exemption under Section 501(c)(3) of the Internal Revenue Code of 1954.